

2016 Sturgeon Summerfest Craft/Food Vendor Application June 17th - June 18th, 2017

PLEASE READ THOROUGHLY

This agreement is between the vendor listed below and the City of Sturgeon.

VENDOR INFORMATION

Please Print

Vendor Name _____

Contact Name _____

Address _____

City _____ State _____ Zip Code _____

Home Phone _____ Cell Phone _____

Email Address _____

<u>Arrival Date</u>	<u>Arrival Time</u>
Friday, June 17 th	_____
Saturday, June 18 th	_____

PRODUCT INFORMATION

At no time shall a vendor display for sale or public display any material which in the judgment of the City of Sturgeon shall be deemed obscene, dangerous or unlawful. We are intending for this to be a family event therefore request you sell nothing with alcohol, tobacco, etc. Expressly prohibited from sale or display are items including, but not limited to, the following: drug paraphernalia, butterfly knives, knives w/blades over 3", throwing stars, brass knuckles, explosives and silly string. The City of Sturgeon shall notify the vendor of its violation of this provision and permit the Vendor to remove said items from display. Failure of vendor to comply can result in the vendor being asked to leave immediately and no future contracts be issued. _____ *initial*

SPACE Craft Booth: All craft area spaces are sold in 15' x 15' lots with no electricity. If additional space is needed additional spaces must be purchased. Each 15' x 15' space is \$15.00 for the weekend. No booth shall be erected in a fashion that shall damage curb, trees, shrubbery or other public property where the booth is located Vendors shall supply any tables, chairs, awning/covering necessary and must have weights or other tie downs. _____ *initial*

List of products to be sold:

SPACES NEEDED _____

APPROPRIATE FEE _____

Vendor (Concessions)/ELECTRICAL REQUIREMENT: A minimal amount of electricity is available for Vendor Sales of food/drink items. Each electrical outlet is \$25 for the weekend. If no Electricity is needed the fee will be \$15 for the weekend. In the table below please indicate Concessions sold, and if electricity is needed what volts/amps are needed.

Concessions	Electricity (Y/N)	Volts/Amps

TAXES: All vendors are responsible for collecting and reporting their own sales tax. _____ *initial*

SET UP AND TEAR DOWN: Set up will begin at 4:30 p.m. on Friday, June 17th. All booths must be set up and ready to open by 9:00 a.m. on Saturday, June 18th when the parade begins. **All items, including trash, must be removed from the space assigned to you.** Vendors in violation could be disqualified from future festivals.

_____ *initial*

LITTER: All vendors are responsible for keeping their own areas free of litter. All vendors must collapse any boxes before throwing them away. All vendors must take everything with them when they leave. _____ *initial*

INDEMNITY: Vendor covenants that it will protect, defend, hold harmless and indemnify the City of Sturgeon, their directors, officers, agents, and employees from and against any and all expenses, claims, actions, liabilities, attorney's fees, damages and losses of any kind whatsoever, actually or allegedly, resulting from or connected with the operation of said booth. The City of Sturgeon shall not be liable for any loss or damage to any merchandise or personal property in or about the booth, regardless of the cause of such loss or damage. _____ *initial*

Upon signing this contract the vendor agrees to all the provisions above. Vendor must initial in all spaces provided and all appropriate fees must accompany this contract.

Vendor Signature

Contact info:
June Kelly
KellyJ@missouri.edu
(573) 687-2122

Please mail application with appropriate fee payable to the "City of Sturgeon" to:

Sturgeon Summerfest
115 W. Stone St.
Sturgeon, MO 65284